



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

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NOTICE OF PUBLIC MEETING

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on *Monday, January 9, 2023*, beginning at 3:00pm at the following Google Meets link:

meet.google.com/coi-praq-qdf

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: 1-424-255-9950; extension 176822#.

Finally, public comment may also be submitted in writing via email at snthinfo@gmail.com and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

MINUTES OF THE MEETING

BOARD MEMBERS PRESENT

Chair Brett Willis
Vice Chair Rebecca Merrihew
Treasurer Lisa Jones
Tina Morgan
Kelly Suiter
Amber Karweick
Michael Van
Kent Lay – joined after roll call

BOARD MEMEBERS ABSENT

Secretary Kelly Gaines
Amanda Moss
Dan Wright

ADVISORS



Nat Hodgson – Absent
Bob Deruse - Present

- 1) Call to Order & Roll Call.
Brett Willis called to order and began recording at 3:02 PM. Roll call and quorum established.
- 2) Public Comment #1.
Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.
No public comments.
- 3) Approval of December 12, 2022, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the December 12, Board meeting.
Brett Willis, Chair. **For Possible Action.**
Rebecca Merrihew made a motion for approval. Amber Karweick seconded. No one opposes. All in favor. Motion passed.
- 4) Committee Reports. **Information/Discussion**
 - a. Academics, Tina Morgan, Member
Initial group of 22 applicants for Principal position. Julie Carver narrowed down to 11 to move on to review team. Review team will screen. Passed screening will move to Committee for formal interviews.
 - b. Facilities, Rebecca Merrihew, Vice Chair
GCs still in process for bidding. The three GCs are Roche Constructors, DC Building Group, Builders United. Mid-January bids are due, will be the first look at what was submitted to Red Hook. Red Hook should have a decision made by end of January. SUP meeting dates extended out, giving construction time about four and half months. Julie Carver looking into optional location spaces, if unable to complete construction phase for school start date.
 - c. Marketing, Kelly Gaines, Secretary
No specific updates. Video production for school is in progress. Julie Carver, Kelly Gaines, and Alyssa from Red Hook meeting to discuss groundbreaking event.
 - d. Finance, Lisa Jones, Treasurer & Kristin Dietz from EdTech
Bank balance \$662,121.50. Provided a tax update; 990 filing for 2022 Calendar Year End and another filing for end of June 2023 Fiscal Year End. Campbell Jones Cohen CPAs to file. Charter Authority requires Fiscal Year filings.
Moved EdTech agenda item to next meeting for financial review.
- 5) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates regarding the following: Julie Carver, Executive Director. **Information/Discussion**
 - a. Outreach efforts
Postcard mailer executed. Received about 20 responses from QR codes. Physical mailer responses need to be picked up from Post office, unsure the quantity. Parent meeting on January 17th with all respondents. Event will be hosted by Latino Outreach Solutions. Planned for once-a-month parent meetings.
 - b. Incubation Year Planning
Shared check list matrix with group. A couple outstanding items to be completed; background check process and future Board Meeting Dates once school is opened, high consideration to second Monday of every month. Holiday interference of meetings, will be adjusted.
Reminder Board Governance Training is on the 12th.
Grant submission to Opportunity 180 for \$100k completed. Waiting for response.



c. Hiring Update

Next hire after Principal is the Registrar, this person will assist with student enrollment. February 1st registration begins. Admissions lottery if needed is 45 days after.

6) Credit Card. Treasurer, Lisa Jones, will provide information to inform the board regarding credit card option available for possible Board approval. ***For Possible Action***

Reviewed different options, especially for those advantageous for nonprofits. Not much difference between them. Lisa Jones recommends card with cash back versus points no annual fee. \$2500 credit limit to start. Final recommendation is Capital One Spark. Kent Lay suggested higher limit to at least \$10K. Michael Van made motion to have credit limit for Julie to be \$10K. Kent Lay seconded. No one opposed. All in favor. Motion passed. Lisa Jones will apply.

7) Public Comment #2.

Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.

No public comments.

8) Adjournment.

Brett Willis adjourned meeting at 3:33 PM. Next meeting is scheduled for Monday, January 23, 2023.



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Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at snthsinfo@gmail.com, or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before January 4, 2023 as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>
and

At the State of Nevada's official website, <https://notice.nv.gov/>



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DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before January 4, 2023 this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School