



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

SOUTHERN NEVADA TRADES HIGH SCHOOL

NOTICE OF PUBLIC MEETING

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on ***Monday, February 12, 2024***, beginning at 5:00pm at our school site 1580 Bledsoe Lane, Las Vegas, NV 89110 and the following Google Meets link:

meet.google.com/mvp-tzah-gvd

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543 PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at snthinfo@gmail.com and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

Board Members Present:

Officers: Brett Willis, Chair; Rebecca Merrihew, Vice Chair; Lisa Jones, Treasurer; Kelly Gaines, Secretary

Directors: Amber Hogan, Kelly Suiter, Dan Wright

Board Members Absent:

Directors: Kent Lay, Tina Morgan, Amanda Moss, Michael Van

Guests Present:

Nicholas Mawad, EdTec

Guests Absent:

Bob DeRuse, Advisory Board

Kristin Dietz, EdTec

Karen Gordon, SPCSA

SNTHS Staff Present:

Julie Carver, Executive Director

Candi Wadsworth, Principal



Meeting Minutes

- 1) Call to Order & Roll Call.
Brett Willis called meeting to order and recording began at 5:03 PM PST. Attendees listed above.
- 2) Public Comment #1.
Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.
No public comment.
- 3) Approval of January 8, 2024, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the January 8, 2024, Board meeting.
Brett Willis, Chair. **For Possible Action.**
Rebecca made a motion to approve. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 4) Review of Final Site Evaluation Report. Karen Gordon, Chair of SNTHS Site Visit will present and discuss the finding of SNTHS site visit. **Information/Discussion**
Karen Gordon was not present to discuss. Julie Carver presented the site visit results, including parent, student, and staff comments. Documents reviewed in the meeting were provided along with the meeting agenda. No strong recommendations for SNTHS.
- 5) Committee Reports. **Information/Discussion**
 - a. Academics, Tina Morgan, Member
Update provided by Candi Wadsworth. Retesting during spring break, due to technical and facility interruptions during first round of testing. Parent meetings scheduled in March after spring break. Encouraging current student families to bring other families interested in having their kids attend next year. SNTHS staff continuing to work with other schools for next year student enrollments. Parent surveys went out in January, primary concerns included lunches and construction completion. Planning future staffing for next school year.
 - b. Facilities, Rebecca Merrihew, Vice Chair
Switch Gear being delivered tomorrow. Phase B construction is underway, mainly framing of walls. Have run into some minor facilities issues, nothing interfering with having to stop school days.
 - c. Marketing, Kelly Gaines, Secretary
Kelly Gaines provided update on fundraising, receiving \$50,000 donation from the Nevada Subcontractors Association. Additional fundraising asks will be direct to individuals or company and based on the timing of dollar needs. Julie Carver provide update on receiving \$75,000 from SNHBA and a pledge of \$100,000 from Beazer Homes. SNTHS presence past events; NSA Membership Networking Social, WWS Award Night. SNTHS presence in future events; SNHBA Golf Tournament, HomeAid/NSA Target Shoot, and Rock N Roll Marathon.
 - d. Finance, Lisa Jones, Treasurer
Bank Balance, \$806,907
- 6) Investment of Funds. Board Treasurer will present a plan for potentially moving some of our operating funds to a higher yield account. **For Possible Action.**



Lisa researched MM rates with different banks. US Bank had the highest rate of 4.5%. Kelly Gaines recommended looking into Meadows and Flagstar, as service and rates have been great for NSA as a non-profit, with smaller balances. Kelly Gaines will provide Lisa with contacts. Will be presented next meeting for Board Approval.

- 7) December 2023 Financials including SPCSA performance metrics. Kristin Dietz and Nicholas Mawad will present the financials to the Board for approval. ***For Possible Action***
Nick Mawad presented December 2023 Financials, was provided along with the meeting agenda.
Rebecca Merrihew made a motion to approve. Lisa Jones seconded. All in favor. No one opposed. Motion passed.
- 8) Reduction to Approved Enrollment Cap. Board Chair Brett Willis will present an enrollment amendment and Good Cause Exemption Letter requested by SPCSA to be presented in their March 1st board meeting. ***For Possible Action.***
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 9) Budget Amendment. Nicholas Mawad and Kristin Dietz will present the proposed budget amendment. ***For Possible Action.***
Nick Mawad presented the Budget Amendment, was provided along with the meeting agenda.
The submission of this amendment will also include the meeting minutes for today's meeting, need from Kelly Gaines by Friday, February 16, 2024.
Rebecca Merrihew made a motion to approve. Amber Hogan seconded. All in favor. No one opposed. Motion passed.
- 10) Audit Committee Formation. Board Chair Brett Willis will present, and the Board will discuss members to serve on the Audit Committee. ***For Possible Action.***
The members that will serve on this committee are Lisa Jones with Chair, Michael Van, Dan Wright, Brett Willis and Julie Carver.
Rebecca Merrihew made a motion to approve this committee. Amber Hogan seconded the motion. All in favor. No one opposed. Motion passed.
- 11) Audit Engagement. Chair Brett Willi will request authorization from the Board for the Audit Committee to vet and select an audit firm. ***For Possible Action.***
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 12) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. ***Information/Discussion.***
Julie's ED report were updates provided in agenda item number 4 and 5.a.
- 13) Enrollment. Executive Director Julie Carver will update the board on application numbers for 2024-25. ***Information/Discussion***
All current 87 students have re-enrolled for next school year. An additional 60 other students considered fully enrolled with documents. Still on goal of 300 students for next school year. Specific marketing efforts for finding CTE instructors; including email blasts to trade association members.
- 14) Public Comment #2.
Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.



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No public comment.

15) Adjournment.

Brett Willis adjourned meeting at 6:29 PM PST.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at snthinfo@gmail.com, or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before February 7, 2024, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>
and

At the State of Nevada's official website, <https://notice.nv.gov/>

DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before February 7, 2024 this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School

Southern Nevada Trades HS Financial Update

NICK MAWAD

MARCH 2024



Contents



1. Revenue YTD
2. Expense YTD
3. 2023–24 Cash Projection
4. Balance Sheet as of January 2024
5. CSP Grant Update
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January 2024 Financials



Revenue YTD



SNTHS has collected \$1.56 million in revenue as of 1/31

	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.
Local	\$111,493	\$285,000	\$40,000	\$106,936	\$27,420	\$15,000	\$77,150
State	\$147,853	\$38,853	\$38,853	\$119,575	\$54,083	\$60,683	\$68,500
Federal	\$28,930	\$72,950	\$45,043	\$34,830	\$53,044	\$49,519	\$83,215
Total	\$288,276	\$396,802	\$123,896	\$261,342	\$134,548	\$125,203	\$228,865

Represents approximately 60% of projected year revenue

Expenses YTD



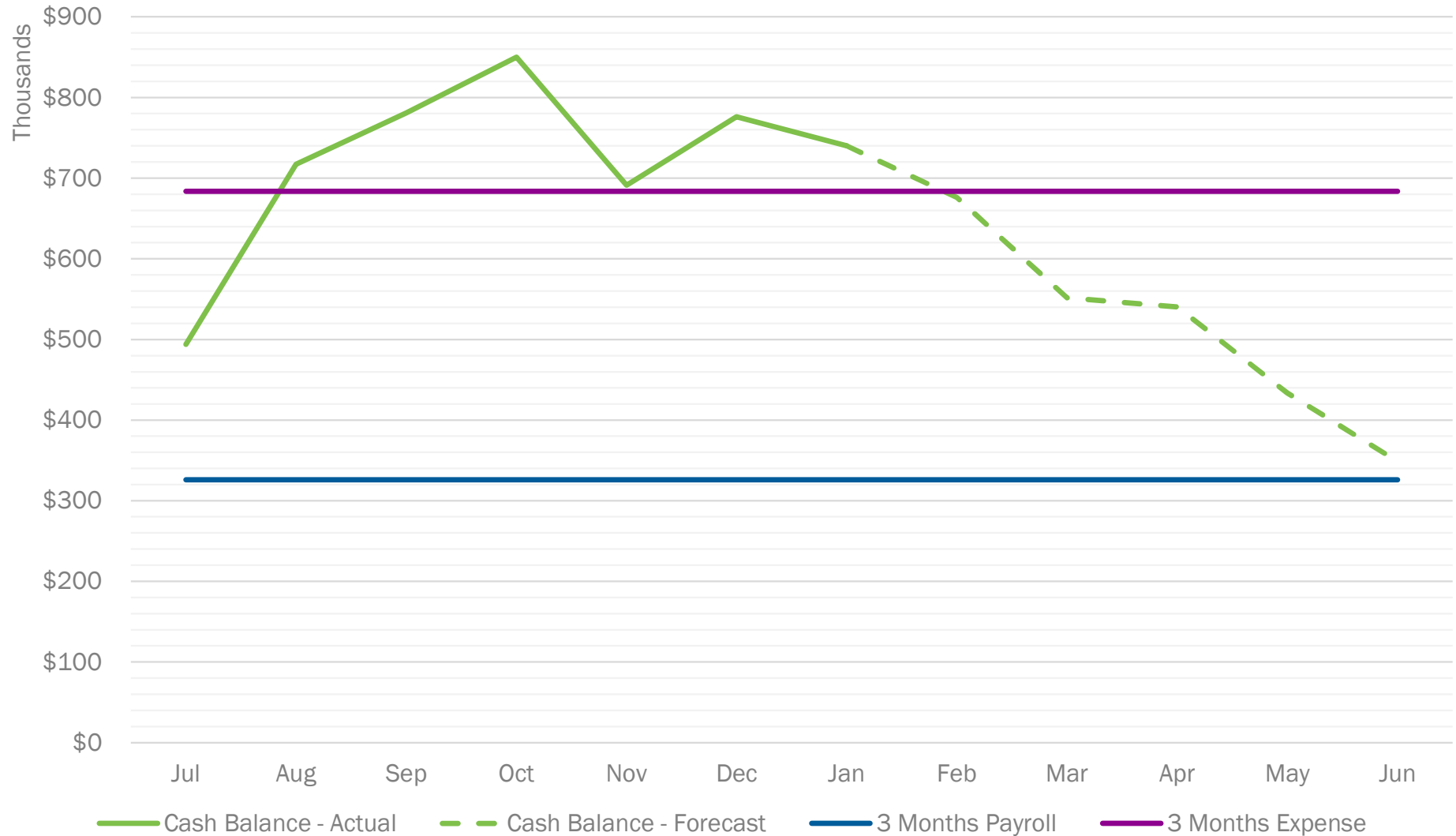
SNTHS has spent \$1.36 million through 1/31

	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.
Salaries/ Benefits	\$49,614	\$96,471	\$89,305	\$100,713	\$145,155	\$116,398	\$103,206
Supplies/ Services	\$5,845	\$126,466	\$73,661	\$87,219	\$39,964	\$40,652	\$65,212
Property Costs	-	\$7,600	\$25,453	\$11,474	\$76,603	\$45,647	\$56,199
Total	\$55,460	\$230,537	\$188,418	\$199,405	\$261,721	\$202,697	\$224,617

Represents half of projected year expense

2023-24 Cash Projection

Ended January with \$740k, cash balance will stay strong



Balance Sheet as of January 2024



Shows what **SNTHS** owns and owes as of **1/31/24**

		June 2023	January 2024	YTD Change
Assets	Cash Balance	676,442	740,059	63,616
	Current Assets (Accounts Receivable)	438,278	179,112	(259,166)
	Other Assets	41,300	89,932	48,631
	Total Assets	1,156,021	1,009,103	(146,918)
Liabilities & Equity	Current Liabilities	465,445	122,451	(342,995)
	Beginning Net Assets	106,398	690,575	584,177
	Net Income (Loss) to Date	584,177	196,077	(388,101)
	Total Liabilities & Equity	1,156,021	1,009,103	(146,918)

Strong cash balance of \$740k
AR balance includes January PCFP, CSP, and Title
Current Liabilities due to PERS lag time & amount due to ACE HS

CSP Grant Update



As of 1/31/24, SNTHS has spent \$931k (62%)

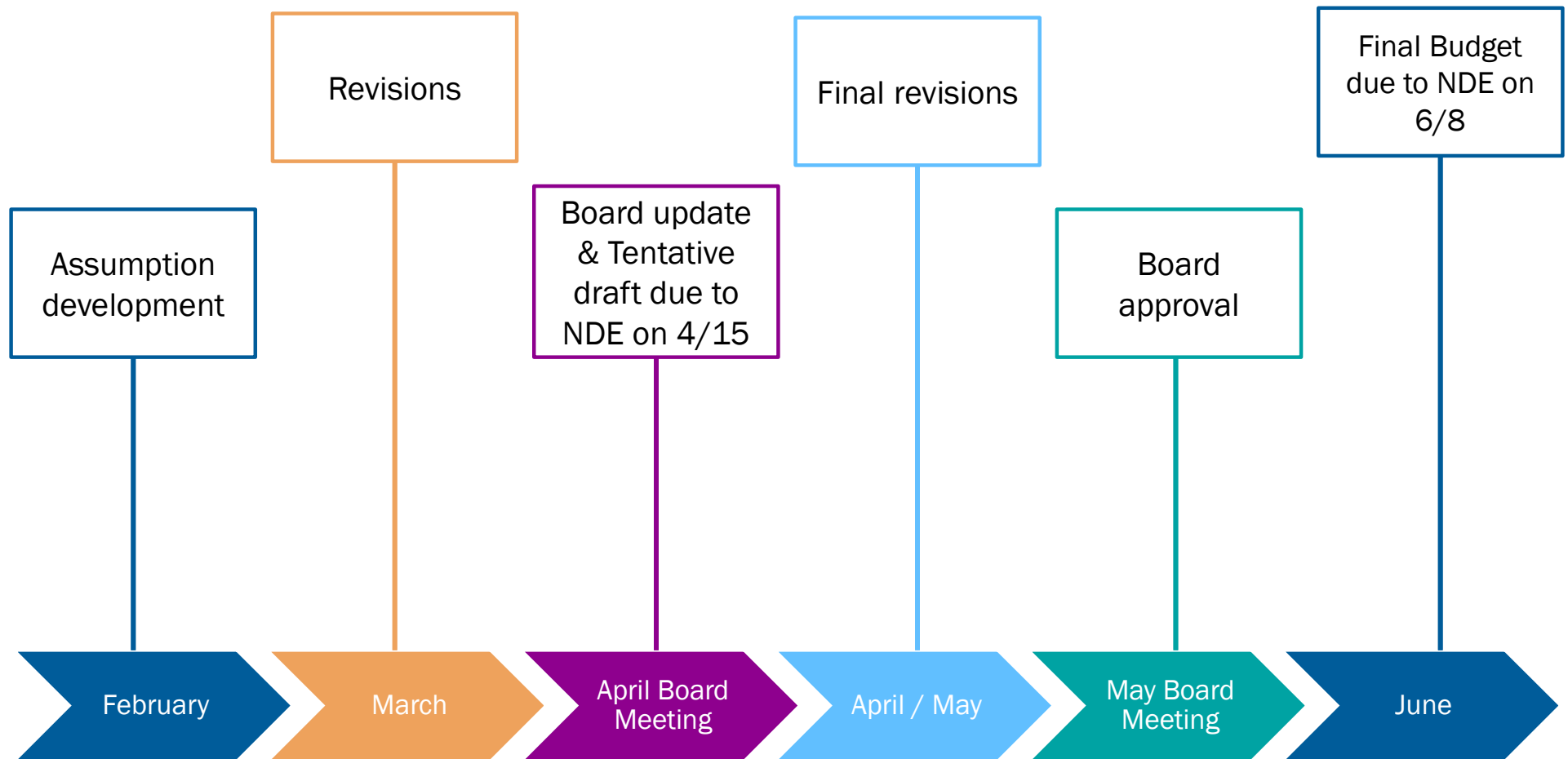
Account	Description	Total Budget- Current	Total Reimbursement Requests Submitted	Budget Remaining
100	Compensation	347,723	204,461	143,262
200	Benefits	109,257	86,143	23,114
300	Contracted services	227,206	137,100	90,105
345	Marketing	188,000	156,389	31,611
520	Insurance	3,472	3,472	-
600	Curriculum/CTE Supplies	205,848	95,541	110,307
651/734	Tech/IT Equipment/Software	104,081	73,813	30,268
733	Furniture & Equipment	314,413	174,550	139,863
	Totals	1,500,000	931,469	568,531

2024-25 Budgeting



2024–25 Budget Timeline

Process begins in late winter/early spring with budget approval by June 8



Exhibits



Southern Nevada Trades High School
Income Statement
As of Jan FY2024

	Actual							YTD			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY											
Revenue											
Revenue from Local Sources	111,493	285,000	40,000	106,936	27,420	15,000	77,150	662,999	961,849	298,850	69%
State Revenue	147,853	38,853	38,853	119,575	54,083	60,683	68,500	528,400	852,279	323,879	62%
Federal Revenue	28,930	72,950	45,043	34,830	53,044	49,519	83,215	367,532	922,537	555,004	40%
Total Revenue	288,276	396,802	123,896	261,342	134,548	125,203	228,865	1,558,932	2,736,665	1,177,733	57%
Expenses											
Personnel Services-Salaries	37,149	64,024	69,312	69,957	109,798	85,723	72,951	508,915	930,370	421,456	55%
Personnel Services-Employee Benefits	12,466	32,447	19,992	30,756	35,357	30,675	30,255	191,947	373,552	181,605	51%
Professional and Tech Services	5,360	43,168	38,304	21,400	20,141	8,809	39,863	177,045	317,408	140,363	56%
Property Services	-	7,600	25,453	11,474	76,603	45,647	56,199	222,976	436,746	213,770	51%
Other Services	486	22,181	17,273	30,186	7,281	11,841	15,072	104,321	198,134	33,813	76%
Supplies	-	61,116	18,084	35,632	12,376	19,992	10,276	157,476	538,492	381,016	29%
Debt Service and Miscellaneous	-	-	-	-	166	10	-	176	180	4	98%
Total Expenses	55,460	230,537	188,418	199,405	261,721	202,697	224,617	1,362,855	2,734,882	1,372,026	50%
Operating Income	232,816	166,266	(64,522)	61,937	(127,174)	(77,494)	4,249	196,077	1,783	(194,293)	
Fund Balance											
Beginning Balance (Unaudited)									690,575		
Operating Income									1,783		
Ending Fund Balance									692,359		
Total Revenue Per ADE									34,641		
Total Expenses Per ADE									34,619		
Operating Income Per ADE									23		
Fund Balance as a % of Expenses									25.3%		

Southern Nevada Trades High School
 Income Statement
 As of Jan FY2024

KEY ASSUMPTIONS
 Enrollment Breakdown
 Enrollment Summary
 9-12
 Total ADE

Actual							YTD	Budget		
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Current Forecast	Current Forecast Remaining	% Current Forecast Spent
								79		
								79		

Southern Nevada Trades High School
Income Statement
As of Jan FY2024

	Actual							YTD			
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE											
Revenue from Local Sources											
1900 Other Local Revenue	100,000	-	-	-	420	-	150	100,570	100,420	(150)	100%
1920 Contributions and Donations From Private Sources	11,493	285,000	40,000	105,000	27,000	15,000	77,000	560,493	859,493	299,000	65%
1980 Refund of Prior Year's Expenditures	-	-	-	1,936	-	-	-	1,936	1,936	-	100%
SUBTOTAL - Revenue from Local Sources	111,493	285,000	40,000	106,936	27,420	15,000	77,150	662,999	961,849	298,850	69%
Intermediate Revenue Sources											
SUBTOTAL - Intermediate Revenue Sources	-	-	-	-	-	-	-	-	-	-	-
State Revenue											
3110.201 PCFP - Base Funding	38,853	38,853	38,853	99,775	54,083	54,083	68,500	393,000	703,356	310,356	56%
3200 State Funds & Grants-in-Aid	109,000	-	-	19,800	-	6,600	-	135,400	148,923	13,523	91%
SUBTOTAL - State Revenue	147,853	38,853	38,853	119,575	54,083	60,683	68,500	528,400	852,279	323,879	62%
Federal Revenue											
4500.633 Title I	-	-	-	-	-	-	8,555	8,555	21,707	13,152	39%
4500.639 IDEA	-	-	-	-	-	1,488	1,038	2,525	20,595	18,070	12%
4500.658 Title III-LEP	-	-	-	-	-	-	-	-	1,770	1,770	0%
4500.661 CSP	28,930	72,950	45,043	30,327	48,954	34,798	66,943	327,946	814,642	486,696	40%
4500.709 Title II	-	-	-	-	-	-	-	-	8,472	8,472	0%
4500.715 Title IV - Well-Rounded Education	-	-	-	-	-	-	-	-	-	-	-
4500.802 NSLP	-	-	-	4,503	4,090	13,234	-	21,827	55,350	33,523	39%
4500.870 Nutrition - Misc Federal Awards	-	-	-	-	-	-	6,679	6,679	-	(6,679)	-
SUBTOTAL - Federal Revenue	28,930	72,950	45,043	34,830	53,044	49,519	83,215	367,532	922,537	555,004	40%
TOTAL REVENUE	288,276	396,802	123,896	261,342	134,548	125,203	228,865	1,558,932	2,736,665	1,177,733	57%

Southern Nevada Trades High School
Income Statement
As of Jan FY2024

	Actual							YTD					
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Actual YTD	Current Forecast	Current Forecast Remaining	% Current Forecast Spent		
EXPENSES													
Personnel Services-Salaries													
101	Salaries-Teachers	14,583	36,667	38,143	36,155	58,180	46,605	37,235	267,568	491,861	224,293	54%	Jan. was mostly just base pay - no significant stipends
102	Salaries-Instructional Aides	-	-	-	2,850	3,167	3,167	3,167	12,350	30,083	17,733	41%	This employee started late (Oct)
104	Salaries-Licensed Administration	7,500	7,500	7,500	7,500	11,250	7,500	7,500	56,250	93,750	37,500	60%	Jan was base pay
105	Salaries-Non-licensed Administration	12,083	12,083	12,083	12,083	18,333	14,583	12,083	93,333	156,250	62,917	60%	Jan was base pay
106	Salaries-Other Classified Staff	-	2,031	5,417	5,417	7,917	5,417	5,417	31,615	67,500	35,885	47%	This employee started late (Aug)
107	Salaries-Other Classified/Support Staff	2,982	5,743	6,169	5,952	10,952	8,452	7,550	47,799	90,926	43,127	53%	Jan was base pay - includes 1 hourly staff member
	SUBTOTAL - Personnel Services-Salaries	37,149	64,024	69,312	69,957	109,798	85,723	72,951	508,915	930,370	421,456	55%	
Personnel Services-Employee Benefits													
210	Employee Benefits - Group Insurance	492	13,232	(1,783)	9,220	5,814	8,921	8,578	44,473	88,200	43,727	50%	
220	Employee Benefits - Social Security Contributions	221	47	-	116	-	-	99	483	396	(87)	122%	
230	Employee Benefits - Retirement Contributions	11,215	18,280	19,879	20,448	20,554	20,554	20,554	131,483	245,012	113,529	54%	
240	Employee Benefits - Medicare Payments	539	888	963	972	1,549	1,200	1,024	7,135	13,490	6,355	53%	
260	Employee Benefits - Unemployment Compensation	-	-	0	(0)	-	-	-	0	17,654	17,654	0%	
270	Employee Benefits - Workers Compensation	-	-	934	-	7,440	-	-	8,374	8,800	426	95%	
	SUBTOTAL - Personnel Services-Employee Benefits	12,466	32,447	19,992	30,756	35,357	30,675	30,255	191,947	373,552	181,605	51%	
Professional and Tech Services													
310	Office/Administrative Services	89	1,304	262	215	160	401	154	2,584	3,150	566	82%	
320	Professional Educational Services	-	4,290	6,325	4,095	8,843	3,138	2,718	29,408	89,643	60,235	33%	
330	Training & Development Services	-	-	-	-	-	-	-	-	500	500	0%	
331	Training & Development Services - Teachers	-	-	-	1,450	-	-	11,234	12,685	40,500	27,816	31%	
340	Other Professional Services	-	500	5,255	3,500	-	-	-	9,255	22,000	12,745	42%	
340.1	Business Service Fees	5,271	5,271	5,271	5,271	5,271	5,271	5,271	36,896	63,250	26,354	58%	
345	Marketing Services	-	31,349	20,736	6,414	-	-	20,000	78,499	85,000	6,501	92%	
350	Technical Services	-	455	455	455	5,867	-	487	7,719	13,365	5,646	58%	
352	Other Technical Services	-	-	-	-	-	-	-	-	-	-	-	
	SUBTOTAL - Professional and Tech Services	5,360	43,168	38,304	21,400	20,141	8,909	39,863	177,045	317,408	140,363	56%	
Property Services													
410	Utility Services	-	-	2,235	3,730	3,239	2,091	3,858	15,153	26,400	11,247	57%	
411	Water and Sewer	-	-	-	5,756	448	481	475	7,159	24,000	16,841	30%	
421	Garbage and Disposal	-	-	890	1,113	-	43	1,113	3,160	12,000	8,840	26%	
422	Janitorial and Custodial Services	-	3,300	1,081	-	-	-	-	4,381	4,785	404	92%	
430	Repairs and Maintenance Services	-	597	17,084	740	30,013	129	300	48,863	50,000	1,137	98%	
441	Rent - Land and Building	-	-	-	-	42,768	42,768	42,768	128,305	299,378	171,073	43%	
442	Rental of Equipment and Vehicles	-	-	-	-	-	-	-	-	-	-	-	
443	Rentals of Computers and Related Equipment	-	3,703	-	-	-	-	7,685	11,388	14,400	3,012	79%	
490	Other Purchased Property Services	-	-	4,163	135	135	135	135	4,568	5,783	1,215	79%	
	SUBTOTAL - Property Services	-	7,600	25,453	11,474	76,603	45,647	56,199	222,976	436,746	213,770	51%	
Other Services													
519	Student Transportation	-	6,600	9,451	13,200	5,750	6,660	5,100	46,761	66,000	19,239	71%	
522	Liability Insurance	-	6,383	2,995	15,471	-	-	-	24,850	24,850	-	100%	
535	Phone & internet services	-	2,334	1,645	-	-	-	-	3,978	6,000	2,022	66%	
540	Advertising	-	678	2,127	-	-	-	-	2,805	2,805	-	100%	
550	Printing and Binding	-	-	380	-	96	-	-	476	476	-	100%	
570	Food Service Management	-	5,701	180	839	759	4,505	9,251	21,235	24,561	3,326	86%	
580	Travel	-	-	10	-	-	-	-	10	4,650	4,640	0%	
591	CS Sponsor Fee (1.25% of PCFP)	486	486	486	676	676	676	721	4,206	8,792	4,586	48%	
	SUBTOTAL - Other Services	486	22,181	17,273	30,186	7,281	11,841	15,072	104,321	138,134	33,813	76%	
Supplies													
610	General Supplies	-	4,790	1,502	4,192	2,900	8,065	1,301	22,750	39,600	16,850	57%	
612	Non-capitalized equipment	-	2,354	6,129	14,466	-	-	-	22,949	284,000	261,051	8%	
630	Food	-	706	559	10,035	7,585	11,926	536	31,347	64,550	33,203	49%	
641	Textbooks	-	3,869	5,542	3,869	-	-	-	13,279	65,000	51,721	20%	
650	Supplies-Information Technology-related - General	-	11,812	4,351	1,828	1,880	-	8,439	28,310	30,812	2,502	92%	
651	Supplies - Technology - Software	-	37,585	-	1,243	-	-	-	38,828	49,530	10,702	76%	
653	Web-based and similar programs	-	-	-	-	12	-	-	12	5,000	4,988	0%	
	SUBTOTAL - Supplies	-	61,116	18,084	35,632	12,376	19,992	10,276	157,476	538,492	381,016	29%	
Depreciation Expense													
	SUBTOTAL - Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	
Debt Service and Miscellaneous													
810	Dues and Fees	-	-	-	-	166	10	-	176	180	4	98%	
	SUBTOTAL - Debt Service and Miscellaneous	-	-	-	-	166	10	-	176	180	4	98%	
Other Items - Expense													
	SUBTOTAL - Other Items - Expense	-	-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENSES													
		55,460	230,537	188,418	199,405	261,721	202,697	224,617	1,362,855	2,734,882	1,372,026	50%	

Southern Nevada Trades High School
Monthly Cash Forecast
As of Jan FY2024

	2023-24												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast		
Beginning Cash	676,442	493,978	717,369	780,760	849,952	691,234	776,180	740,059	675,772	551,439	540,437	433,665		
REVENUE														
Revenue from Local Sources	111,493	285,000	40,000	106,936	27,420	15,000	77,150	102,000	2,000	102,000	2,000	90,850	961,849	-
Intermediate Revenue Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Revenue	147,853	38,853	38,853	119,575	54,083	60,683	68,500	65,881	66,603	64,826	61,503	65,065	852,279	(0)
Federal Revenue	28,930	72,950	45,043	34,830	53,044	49,519	83,215	57,446	76,368	69,856	69,856	71,626	922,537	209,853
Other Financing Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Items	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	288,276	396,802	123,896	261,342	134,548	125,203	228,865	225,327	144,971	236,682	133,359	227,541	2,736,665	209,853
EXPENSES														
Personnel Services-Salaries	37,149	64,024	69,312	69,957	109,798	85,723	72,951	78,557	78,557	83,557	78,557	78,557	930,370	23,669
Personnel Services-Employee Benefits	12,466	32,447	19,992	30,756	35,357	30,675	30,255	46,230	29,998	31,390	29,998	29,998	373,552	13,990
Professional and Tech Services	5,360	43,168	38,304	21,400	20,141	8,809	39,863	28,368	27,999	27,999	27,999	27,999	317,408	-
Property Services	-	7,600	25,453	11,474	76,603	45,647	56,199	51,867	53,427	50,415	50,415	7,647	436,746	0
Other Services	486	22,181	17,273	30,186	7,281	11,841	15,072	9,794	7,570	7,570	6,409	2,470	138,134	0
Supplies	-	61,116	18,084	35,632	12,376	19,992	10,276	74,953	46,753	46,753	46,753	165,804	538,492	0
Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service and Miscellaneous	-	-	-	-	166	10	-	4	-	-	-	-	180	-
Other Items - Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	55,460	230,537	188,418	199,405	261,721	202,697	224,617	289,773	244,304	247,684	240,131	312,475	2,734,882	37,660
Operating Cash Inflow (Outflow)	232,816	166,266	(64,522)	61,937	(127,174)	(77,494)	4,249	(64,446)	(99,333)	(11,002)	(106,772)	(84,934)	1,783	172,193
Accounts Receivable - Current Year	(42,049)	89,559	111,054	(18,110)	(3,262)	162,440	(40,465)	47,610	-	-	-	-	-	-
Other Assets	-	(48,631)	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(176,175)	(5,271)	5,271	23,117	(28,388)	-	96	(96)	-	-	-	-	-	-
Other Current Liabilities	(197,056)	21,468	11,589	2,248	106	-	-	(47,355)	(25,000)	-	-	-	-	-
Ending Cash	493,978	717,369	780,760	849,952	691,234	776,180	740,059	675,772	551,439	540,437	433,665	348,731		

Southern Nevada Trades High School
Balance Sheet
As of Jan FY2024

	Jun FY2023	Jan FY2024	YTD Change
ASSETS			
Cash Balance	676,442	740,059	63,616
Current Assets	438,278	179,112	(259,166)
Other Assets	41,300	89,932	48,631
TOTAL ASSETS	1,156,021	1,009,103	(146,918)
LIABILITIES & EQUITY			
Current Liabilities	465,445	122,451	(342,995)
Beginning Net Assets	106,398	690,575	584,177
Net Income (Loss) to Date	584,177	196,077	(388,101)
TOTAL LIABILITIES & EQUITY	1,156,021	1,009,103	(146,918)

Charter School Board Member Information and Disclosure

This Information and disclosure form must be completed within 10 days of when an individual is appointed to a charter school board and must be completed annually by each charter school board member. The first three pages provide background information regarding charter board member responsibilities and requirements that all charter school board members should be aware of. The Questionnaire and Disclosure Form begins on page four.

Charter School Board Member Responsibilities

Serving on a public charter school board (charter school boards are referred to as “governing bodies” in Nevada’s charter school statutes and regulations) is a position of public trust and fiduciary responsibility. As a board member of a public school, you are a “public officer” and the charter school board is a “public body” as defined in Nevada law, meaning that as a public officer and public body you – and the charter school board – are responsible for and subject to all of the legal requirements related to public officers and public bodies, including Nevada’s Open Meeting Law, governance requirements, and Nevada’s Code of Ethics – particularly as the Ethic Code relates to conflicts of interest – for public officers.

- Nevada’s Ethics Code can be found here: <https://www.leg.state.nv.us/Division/Legal/LawLibrary/NRS/NRS-281.html>;
- Nevada’s Commission on Ethic’s Manual for Public Officers and employees can be found here: <https://ethics.nv.gov/uploadedFiles/ethicsnvgov/content/Resources/EthicsManual2014.pdf>; and
- Additional SPCSA ethics resources can be found here: https://charterschools.nv.gov/ForSchools/Governance_Standards/.

Additionally, as a public officer, and a member of a public body that is a signatory to a legally binding contract (the charter school contract) with the State of Nevada, you are responsible for governing the charter school, maintaining overall control of the charter school, ensuring the quality of the school program, competent stewardship of public funds, and the school’s fulfillment of its public obligations and all terms of its charter contract. NRS 388A.320(5); NAC 388A.525 (7) and (8); and NAC 388A.530.

Charter School Board Composition and Member Qualifications

Pursuant to NRS 388A.320(1), charter school boards must consist of *at least* five members. Note that as discussed below, there is no limitation on the number of members a charter school board may have and once the charter school board meets the following qualifications for membership other members of the community, stakeholders, parents, etc. may serve as members of the charter school board; however, a charter school board must consist of *at least five members* that meet the following criteria:

(1) at least *one member* that is a Nevada teacher¹ or administrator that holds a license pursuant to NRS Chapter 391, or is a retired Nevada teacher or administrator that previously held a license pursuant to NRS Chapter 391 and that license was in good standing at the time that the teacher or administrator retired;

(2) at least one member that is a Nevada teacher or administrator that holds a license pursuant to NRS Chapter 391, or is a retired Nevada teacher or administrator that previously held a license pursuant to NRS Chapter 391 and that license was in good standing at the time that the teacher or administrator retired (just as with the previous requirement), *or*, is a school administrator with a license issued by another state or who previously held such a license and is retired, as long as his or her license was held in good standing;

(3) at least one member that is a parent or legal guardian of a student enrolled at the charter school (note that the parent or legal guardian cannot be a teacher or administrator at the charter school);

(4) at least two members with knowledge and experience relating to the following: accounting, financial services, law, or human resources.

In short, charter school boards *must* consist of at least *two educators, a parent or legal guardian of a student at the charter school, and two members with experience related to accounting, finance, law, or human resources.*

Again, once the above-referenced criteria have been met, additional members may serve on a charter school board, subject to the following limitations:

- Charter school board members must not be an employee of the charter school, including teachers and administrators. NAC 388A.525(2)(a). As a result, while charter school boards must have as one of its members a licensed teacher or administrator, the licensed teacher or administrator cannot be employed by the charter school.
- Charter school board members must also not be related by blood or marriage to an employee of the charter school, or another member of the charter school's board. NAC 388A.525(2)(b)(1) and (2). Note that a waiver from this prohibition may be requested from Nevada's Superintendent of Public Instruction and the SPCSA pursuant to NRS 281.210 and NAC 388A.525(3).
- Furthermore, while members of charter school boards may serve on other nonprofit organizations and boards, but in no event can more than two members of a charter school board represent the same nonprofit organization or business. NRS 388A.320(2) and NAC 388A.525(4).
- A charter school board may not have as one its members a person that owns, operates, or is employed by a corporation, business, or other entirety that has entered into a contract to provide services, for profit, to the charter school, or anyone related by blood or marriage to

¹ Note that a "teacher" is defined as a person that holds a license issued pursuant to NRS Chapter 391, has at least two years of teaching experience, and does not include a substitute teaching license. NRS 388A.320(7).

a person that owns, operates, or is employed by a corporation, business, or other entirety that has entered into a contract to provide services, for profit, to the charter school. NAC 388A.525(2)(c)(1) and (2).

Regarding residency, a majority of the members of a charter school board must reside in Nevada and in the county where the charter school is located. NRS 388A.320(2) and NAC 388A.325(1).

Finally, charter school boards must meet at least quarterly throughout the year – although the SPCSA *strongly encourages* charter school boards to meet monthly. NRS 388A.320(6).

Charter School Board Member Required Training

Charter school board members are required to complete training regarding the governance of charter schools before the charter school opens (for new charter schools), and at least every three years thereafter. NRS 388A.224. Additionally, new charter school board members, are required to receive training or read and understand materials that were provided to the new board member regarding the roles and responsibilities of charter school boards and board members. NRS 388A.320(3)(b). Information regarding the SPCSA's governance standards and required governance training can be found here:

<https://charterschools.nv.gov/ForSchools/GovernanceStandards/>.

Charter School Board Member Questionnaire and Disclosure

Charter school board members are required to disclose to the SPCSA any conflicts of interest on an annual basis. NRS 388A.320(4) To fulfill this requirement the SPCSA requests that each board member responds individually to this questionnaire and disclosure annually. New board members must also complete this questionnaire and disclosure within 10 business days of appointment. NAC 38A.525(6) Where narrative responses are required, brief responses are sufficient.

I. Background

1. Name of charter school _____
2. Board Member Full name _____
Home Address _____
Business Name and Address _____
Phone Number _____
E-mail address _____
3. *For Newly Appointed Board Members:* Attach the following documents upon submission
 - Resume or professional bio. NAC 388A.525(6)
 - Your application to become a charter school board member
 - If you are a licensed teacher, a copy of your license. NAC 388A.525(6)

II. Conflicts of Interest

A person serving on a charter school board must disclose to the sponsor of the charter school any conflicts of interest concerning the person or any family member of the person and a charter management organization, educational management organization or other person with which the governing body of the charter school has entered into a contract to provide any services at the charter school in the immediately preceding year. NRS 388A.320(4). A conflict of interest is defined as a “commitment in a private capacity” which includes a commitment, interest or relationship in the form of a substantial and continuing business relationship as is outlined in the Nevada Ethics in Government Manual.

1. Where are you employed, and are you or your employer affiliated with any charter schools?

Employer:

Describe any affiliation with any charter schools.

2. Are you an employee of the charter school, including a teacher or an administrator at the charter school? *Note, in this question and subsequent questions “the charter school” refers to the charter school for which you are a board member.*

- No, I am not an employee of the charter school.
- Yes, I am an employee of the charter school.

If yes, what is your position, and how long have you been employed by the charter school?

3. Are you related by blood or marriage to an employee of the charter school, or another member of the charter school’s board?

- No, I am not related by blood or marriage to an employee of the charter school or another member of the charter school’s board.
- Yes, I am related by blood or marriage to an employee of the charter school or another member of the charter school’s board.

If yes, describe the relationship and the role of the individual you are related to by blood or marriage.

4. Are you employed by or affiliated with any nonprofit organizations, and if so, what is your role with the nonprofit organization, and is the nonprofit organization affiliated in any way with any charter schools?

- No, I am not affiliated with any nonprofit organizations.
- Yes, I am affiliated with one or more nonprofit organizations.

If yes, describe your affiliation with the nonprofit organization(s).

If yes, are you aware of any other person employed or affiliated with this nonprofit organization that is affiliated with this or any other charter school operating in Nevada?

5. Do you own, operate, or are employed by a corporation, business, or other entity that has entered into a contract to provide services, for profit, to the charter school, or anyone related by blood or marriage to a person that owns, operates, or is employed by a corporation, business, or other entity that has entered into a contract to provide services, for profit, to the charter school?
- No, I do not own, operate, nor am I employed by a corporation, business, or other entity that has entered into a contract to provide services, for profit, to the charter school, nor am I related by blood or marriage to a person that owns, operates, or is employed by a corporation, business, or other entity that has entered into a contract to provide services, for profit, to the charter school.
 - Yes, I own, operate, or am employed by a corporation, business, or other entity that has entered into a contract to provide services, for profit, to the charter school, or I am related by blood or marriage to a person that owns, operates, or is employed by a corporation, business, or other entity that has entered into a contract to provide services, for profit, to the charter school.

If yes, describe the relationship to the corporation, business, or other entity as well as the services performed by that corporation, business, or other entity to the charter school.

6. Are you aware of any other conflict of interest which is required to be disclosed to the SPCSA?
- No, I am not aware of any other conflict of interest.
 - Yes, I am aware of a conflict of interest.

If yes, describe the conflict of interest.

III. Fingerprints and Background Check

NRS 388A.323 requires that charter school board members submit to the charter school, within 10 days of being appointed to a charter school board, a complete set of fingerprints, as well as written authorization allowing the governing body of the charter school to forward the fingerprints to the Central Repository for Nevada Records of Criminal History for its report on the criminal history of the applicant and for submission to the Federal Bureau of Investigation for its report on the criminal history of the member. *Note that this provision does not apply to a teacher or administrator who currently holds a license issued pursuant to NRS Chapter 391.* By signing below, you are certifying that you have complied with this requirement and that you have provided the required authorization to the charter school.

Signature

Date

IV. Declaration and Certification

I, _____, have been appointed to the _____
(Board Member Name) (Charter School Name)

governing body, and I declare and certify under penalty of perjury the following:

1. I have not been convicted of a felony relating to serving on the governing body of a charter school or any offense involving moral turpitude²;
2. I have received training or read and understands material concerning the roles and responsibilities of members of governing bodies of charter schools and other training and material designed to assist the governing bodies of charter schools (NRS 388A.320(3)(b)), as well as completed required governance training (NRS 388A.224);
3. I have complied with the requirements contained within NRS 388A.323, in that I have or will submit to the charter school, within 10 days of being appointed to a charter school board, a complete set of fingerprints, and by signing below, I authorize the governing body of the charter school to forward the fingerprints to the Central Repository for Nevada Records of Criminal History for its report on the criminal history of the applicant and for submission to the Federal Bureau of Investigation for its report on the criminal history of the member. *Note that this provision does not apply to a teacher or administrator who currently holds a license issue pursuant to NRS Chapter 391.*

Pursuant to NRS 53.045, I hereby declare and certify, under penalty of perjury pursuant to the laws of the State of Nevada, that the foregoing is true and correct.

Board Member Name

Charter School Name

Board Member Signature

Date

² Nevada’s Department of Education has defined offenses involving moral turpitude in NAC 388C.100.