



**SOUTHERN NEVADA TRADES HIGH SCHOOL**

*Building a Brighter Future*

## **SOUTHERN NEVADA TRADES HIGH SCHOOL**

### **NOTICE OF PUBLIC MEETING**

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on **Monday, October 9, 2023**, beginning at 5:00pm at our school site 1580 Bledsoe Lane, Las Vegas, NV 89110 and the following Google Meets link:

[meet.google.com/mvp-tzah-gvd](https://meet.google.com/mvp-tzah-gvd)

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543 PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at [snthinfo@gmail.com](mailto:snthinfo@gmail.com) and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

### **MINUTES OF THE MEETING**

#### **BOARD MEMBERS PRESENT**

Chair Brett Willis  
Vice Chair Rebecca Merrihew  
Treasurer Lisa Jones  
Tina Morgan  
Kelly Suiter  
Dan Wright

#### **BOARD MEMBER(S) ABSENT**

Amanda Moss  
Michael Van  
Secretary Kelly Gaines  
Kent Lay  
Amber Hogan



## ADVISORS

Bob Deruse – Absent  
Kristin Dietz, EdTec – Absent  
Nicholas Mawad, EdTec - Present

## SNTHS STAFF

Julie Carver, Executive Director – Present  
Candi Wadsworth, Principal - Present

## AGENDA

- 1) Call to Order & Roll Call.  
Brett Willis called meeting to order and began recording at 5:12 PM.
- 2) Public Comment #1.  
*Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*  
No public comment.  
For record, Brett Willis announced the passing of Nat Hodgson, CEO of SNHBA and advisor of SNTHS Board of Directors.
- 3) Approval of September 11, 2023, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the September 11, Board meeting.  
Brett Willis, Chair. **For Possible Action.**  
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 4) Committee Reports. **Information/Discussion**
  - a. Academics, Tina Morgan, Member  
Tina did not have any updates.
  - b. Facilities, Rebecca Merrihew, Vice Chair  
Building construction anticipated to begin in December. Male students are requesting privacy dividers between urinals. Request is being addressed.
  - c. Marketing, Kelly Gaines, Secretary  
Julie Carver presented for Kelly Gaines. She shared that the application window would open 10/15 and that our first enrollment event would be at LIED Middle School, followed by CSN Construction Career Day and Construction vs. Cancer. She also shared that the school would be having a Dia De Los Muertos event for families in conjunction with parent conferences. The altar created for the event would be entered in a competition at Spring Preserve.
  - d. Finance, Lisa Jones, Treasurer  
Bank balance \$874,000
- 5) August 2023 Financials. Kristin Dietz and Nicholas Mawad will present the financials to the Board for approval.  
**For Possible Action**  
Financials provided in this meeting's packet were presented by Nicholas Mawad. Julie Carver informed members that we can amend the transportation ask based on Q1 2023 attendance. Amended budget by 2023 YE.



Rebecca Merrihew made a motion to approve. Tina Morgan seconded. All in favor. No one opposed. Motion passed.

- 6) Projection based on current enrollment. Kristin Dietz and Nicholas Mawad will present the current projections.  
**Information/Discussion**  
Agenda item combined with agenda item #5.
- 7) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. **Information/Discussion.**  
Julie Carver covered during Marketing update.
- 8) Enrollment. Executive Director Julie Carver will update the board on final enrollment numbers.  
**Information/Discussion**  
No further enrollment for the current school year.
- 9) CSP End of Year Report. Executive Director Julie Carver will present the CSP End of Year Report to the Board. **Information/Discussion**  
Agenda item moved up before #7. CSP report comments included engagement plan, will be continuing to monitor. Principal reached out to all parents via school newsletter asking for those interested in Parent Advisory Team. Three parents volunteered.
- 10) Fingerprints. Executive Director Julie Carver will provide a follow-up report on fingerprinting services for the board. **Information/Discussion**  
Fingerprinting is still needed from Amanda Moss, Michael Van and Lisa Jones.
- 11) Special Education Policy Revision. Principal Candi Wadsworth will present a revision required by the charter authority. **For Possible Action**  
Formal revision to policy, section 5.4.1.A added, and flow chart added.  
Dan Wright made a motion to adopt changes/adds to policy. Tina Morgan seconded. All in favor. No one opposed. Motion passed.
- 12) Test Security Plan. Principal Candi Wadsworth will present the school's proposed test security plan. **For Possible Action**  
One state test this year for ninth graders. Candi presented a plan used from her prior experience. Plan provided upon request. Rebecca Merrihew made a motion to adopt Test Security Plan presented by Candi. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 13) Board Policies and Procedures. Member Dan Wright and Chair Brett Willis will present revised policy and procedures. **For Possible Action**  
Michael Van has reviewed and made suggested changes. Dan Wright went through the changes, provided in copy in this meeting's agenda packet. The following changes by Board: remove example of "Principal" as ex-officio under Term of Board.  
Rebecca Merrihew made a motion to approve of the current changes. Tina Morgan seconded. All in favor. No one opposed. Motion passed.  
Board then discussed terms based on new procedures and used randomizer to set staggered terms:  
2 year term: Tina Morgan, Kelly Suiter, Michael Van  
3 year term: Amber Hogan, Kelly Gaines, Kent Lay  
4 year term: Brett Willis, Dan Wright, Rebecca Merrihew, Amanda Moss



- 14) Board Meeting Date November. Board Chair Brett Willis will present a possible change of date to November 6<sup>th</sup> for the next board meeting. **For Possible Action**  
The original Board meeting in November is 13<sup>th</sup>, Julie will not be available to attend. Asking for the meeting to be moved to Monday, November 6<sup>th</sup>, 2023. Rebecca Merrihew made a motion to move the meeting date. Dan Wright seconded. All in favor. No one opposed. Motion passed.
- 15) Board Training. Board Chair Brett Willis will update on ongoing training. **Information/Discussion**  
Training is scheduled two weeks from now, and available online.
- 16) Public Comment #2.  
*Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.*  
No public comment.
- 17) Adjournment.  
Brett Willis adjourned meeting at 6:31 PM.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at [snthsinfo@gmail.com](mailto:snthsinfo@gmail.com), or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before October 4, 2023, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>  
and  
At the State of Nevada's official website, <https://notice.nv.gov/>

#### DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before October 4, 2023 this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School