



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

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NOTICE OF PUBLIC MEETING

The Southern Nevada Trades High School (SNTHS) conducted an in-person and virtual public meeting on campus on **Monday, October 13 2025**, beginning at 5:00pm at 1580 Bledsoe Lane, Las Vegas, NV 89110 and on the following Google Meets link:

meet.google.com/rgg-jgsx-gqg

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543
PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at snthinfo@gmail.com and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

Board Members Present:

Officers: Rebecca Merrihew, Vice Chair; Lisa Jones, Treasurer; Kelly Gaines, Secretary.

Directors: Tina Frias, Amber Hogan, Charles Landon, Tina Morgan, Kelly Suiter, Michael Van, Dan Wright & Carlos Zuluaga

Board Members Absent: Brett Willis, Kara Arenas

Guests:

Kristin Dietz, EdTec

SNTHS Staff:

Julie Carver, Executive Director

Candi Wadsworth, Principal



AGENDA

- 1) Call to Order & Roll Call.
Vice Chair Rebecca Merrihew called the meeting to order at 5:01 pm and began recording.
- 2) Public Comment #1.
Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.
There was no public comment.
- 3) Approval of September SNTHS Board Meeting Minutes. The Board will review and approve the minutes of September 8, 2025, Board meeting. Rebecca Merrihew, Vice Chair. **For Possible Action.**
Tina Frias made a motion to approve the minutes. Dan Wright seconded. All in favor. No one opposed it. Motion carried.
- 4) Committee Reports. **Information/Discussion**
 - a. Finance, Lisa Jones, Treasurer
Bank balance \$429,976.00
 - b. Audit Committee
Audit progressing in uneventful manner.
 - c. CTE Build, Rebecca Merrihew, Vice Chair
School will be offering forklift certifications this year.
- 5) Board Member Resignation. Vice Chair Rebecca Merrihew will share the resignation of a board member.
Information/Discussion
Vice Chair Rebecca Merrihew shared that Kara Arenas has chosen to resign from the board due to work commitments.
- 6) New Board Member Selection. Vice Chair Rebecca Merrihew and Governance Committee Members will present Marcy Olivas for possible board approval as parent representative. **For Possible Action.**
Governance Committee Members Michael Van and Lisa Jones presented 11th grade parent Marcy Olivas as a potential board member. Michael Van made a motion to approve Marcy Olivas as parent member of the board. Charles Landon seconded. All in favor. No one opposed it. Motion carried.
- 7) July & August 2025 Financials. Kristin Dietz will present the financials to the Board for possible approval. **For Possible Action**
Kristen Dietz went through July & August 2025 Financials provided and were accessible with the meeting agenda.
Highlights: Revenue through August \$675,528, Expense \$615,888, Fundraising \$103,500. The forecast indicates that due to lower than budgeted enrollment (255 vs. 325) the school will need an additional \$550-\$600k revenue by June. Also, the forecast shows that even with budgeted fundraising the school will run out of cash in December if rent is paid. Lisa Jones made a motion to approve the financials through August. Amber Hogan seconded. All in favor. No one opposed it. Motion carried.



- 8) Discussion of ideas to address school financial position. Vice Chair Rebecca Merrihew and Executive Director Julie Carver will share potential options being explored to address the school's long-term financial sustainability. **Information/Discussion.**
Treasurer Lisa Jones shared that Chair Brett Willis had met with Red Hook and that they understand our financial position and are not expecting rent to be paid this school year unless our forecast improves. They were appreciative that we reached out and expressed that this is a short-term solution. Executive Director Julie Carver shared some possible partnership options for the school to infuse cash and students. The board then had a robust discussion regarding both fundraising and the need for strategic planning for sustainability and especially increasing and maintaining enrollment.
- 9) Potential Staff Position, Development and Community Relations Director. Executive Director Julie Carver will present the possibility of a new staff position focusing on fundraising, industry outreach and enrollment. **For Possible Action**
Executive Director Julie Carver presented the idea of bringing on either a consultant or staff member to assist with enrollment or fundraising. The board discussed and chose not to take action on this item.
- 10) Handbook Changes. Principal Candi Wadsworth will present revisions to the ELL, McKinney Vento and Foster Handbooks for review and possible approval. **For Possible Action**
Principal, Candi Wadsworth presented changes to the ELL, McKinney Vento and Foster Handbooks. Tina Morgan made a motion to approve the handbook changes. Carlos Zuluaga seconded. All in favor. No one opposed it. Motion carried.
- 11) MOU Power Based Violence. Principal Candi Wadsworth will share the proposed MOU. **For Possible Action.**
Principal Wadsworth presented the Power Based Violence MOU. Amber Hogan made a motion to approve the MOU. Dan Wright seconded. All in favor. No one opposed it. Motion carried.
- 12) 2025-26 Fiscal RBM Policy and Procedure Checklist. Vice Chair Rebecca Merrihew will present the checklist for review and possible approval. **For Possible Action**
Vice Chair Rebecca Merrihew presented the Fiscal RBM Policy and Procedure Checklist. Tina Frias made a motion that the board reviewed and approves the checklist. Kelly Gaines seconded. All in favor. No one opposed it. Motion carried.
- 13) Principal's Report. Principal Wadsworth will provide the Board with information and updates.
Information/Discussion
- Enrollment
 - Currently at 253 and lost two staff that we do not need to replace. Can have 325 with current staffing.
 - Marketing Ideas
 - Working on extensive plan including emailing students who went to magnets, newspaper, radio, Roku and Spotify ads.
 - Upcoming School Events
 - Senior Sunrise October 17th
 - Day of the Dead Celebration Nov. 5th @5PM
 - Fall Formal Nov. 7th
 - Prom- TDB- Still looking for a location
 - Graduation May 18th @ 6PM UNLV
 - Upcoming Community Events



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- Construction vs Cancer Nov. 8th
- Field Trips
- CSN Construction Career Fair 9th and 12th graders Oct. 24th
- LENNAR starting in December for 11th graders
- Forklift Certifications
- After Christmas with help of World Wide Safety and Rebecca Merrihew
- OSHA
- CTE Teacher will be offering OSHA 10 for 9th and 10th and transfers and OSHA 30 for 12th graders

14) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. ***Information/Discussion***

- Transition planning
Transition is ongoing to both Principal and Director of Operations. All October milestones met.
- School Year Internships-Building Talent Foundation
Shared the flier that has the portal for employers to share jobs with students. There are 18 12th graders currently eligible for school year internships (not in need of credit recovery). Three of these 18 are 18 years old.
- Chartwell
They are creating About us and Newsletter templates
- Industry Advisor Plan
Idea for industry leaders to meet with CTE teachers on a regular basis and review curriculum and share about industry needs.

Public Comment #2.

Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.

There was not public comment

15) Adjournment.

Vice Chair Rebecca Merrihew adjourned the meeting at 6:17PM.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at snthsinfo@gmail.com, or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before October 8, 2025, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>
and

At the State of Nevada's official website, <https://notice.nv.gov/>



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DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before October 8 , this Public Notice and Agenda was posted at the above-referenced websites and locations.

Julie Camar

Southern Nevada Trades High School