



**SOUTHERN NEVADA TRADES HIGH SCHOOL**

*Building a Brighter Future*

**SOUTHERN NEVADA TRADES HIGH SCHOOL**

## **MEETING MINUTES**

### **NOTICE OF PUBLIC MEETING**

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on ***Monday, February 10th 2025***, beginning at 5:00pm at our school site 1580 Bledsoe Lane, Las Vegas, NV 89110 and the following Google Meets link:

[meet.google.com/kpn-jnnk-pwx](https://meet.google.com/kpn-jnnk-pwx)

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

**Public Comment:** Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543  
PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at [snthinfo@gmail.com](mailto:snthinfo@gmail.com) and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

#### **Board Members Present:**

**Officers:** Brett Willis, Chair; Rebecca Merrihew, Vice Chair; Lisa Jones, Treasurer, Kelly Gaines, Secretary

**Directors:** Amber Hogan, Tina Morgan, Kelly Suiter, Dan Wright, Carlos Zuluaga, Kara Arenas, Tina Morgan, Mike Van, Tina Frias

#### **Guests:**

Nicholas Mawad, EdTec

#### **SNTHS Staff:**

Julie Carver, Executive Director

Candi Wadsworth, Principal



## AGENDA

- 1) Call to Order & Roll Call.  
Brett Willis called meeting to order and began recording at 5:00 PM.
- 2) Public Comment #1.  
*Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*  
No public comment.
- 3) Approval of January SNTHS Board Meeting Minutes. The Board will review and possibly approve the minutes from the January 13, 2025 Board meeting.  
Brett Willis, Chair. ***For Possible Action.***  
Rebecca Merrihew made a motion to approve. Carlos Zuluaga seconded. All in favor. No one opposed it. Motion carried.
- 4) Committee Reports. ***Information/Discussion***
  - a. Finance, Lisa Jones, Treasurer  
Bank balance \$398,801, \$175K Construction grant received.
  - b. CTE Build, Rebecca Merrihew, Vice Chair  
All materials donated have been received.
- 5) New Board Member Selection. Chair Brett Willis and Governance Committee Member, Lisa Jones will present Charles Landon for possible board approval. ***For Possible Action.***  
Michael Van made a motion to approve Charles Landon as new board member. Lisa Jones seconded. All in favor. No one opposed it. Motion carried.
- 6) December 2024 Financials. Nicholas Mawad will present the financials and cash flow to the Board for approval. ***For Possible Action***  
Nick Mawad went through each slide of financials, provided and accessible with meeting agenda. The revenue increase over prior month is first reimbursement received for Title I.  
Tina Morgan made a motion to approve. Lisa Jones seconded. All in favor. No one opposed it. Motion carried.
- 7) Reduction to Approved Enrollment Cap. Board Chair Brett Willis will present an enrollment amendment and Good Cause Exemption Letter requested by SPCSA to be presented in their March board meeting. ***For Possible Action.***  
This amendment is for SPCSA to recognize the schools adjustment in our contract with them on enrollment. Letter is provided along and accessible with this agenda.  
Tina Morgan made a motion to approve. Tina Frias seconded. All in favor. No one opposed it. Motion carried.
- 8) Budget Amendment. Nicholas Mawad will present the proposed budget amendment. ***For Possible Action.***  
Board Members' signatures and this meeting minutes are required to submit along with this amended budget.  
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed it. Motion carried. March 7<sup>th</sup> will be in front of the State Charter Authority Board.



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- 9) SPCSA Financial Framework. Board Chair Brett Willis will share an update of SPCSA finding relative to the schools financial framework. ***Information/Discussion***  
For information only, several areas where school is not meeting expectations is currently under review for possible action of formal notice and/or recommendations.
- 10) Loan Options. Board Chair Brett Willis and Executive Director Julie Carver will discuss the possible loan and purchase options being investigated. ***For Possible Action***  
No loan options at this time.
- 11) CSP Fall Visit Report. Executive Director Julie Carver will share the results of the Opportunity180 CSP visit. ***Information/Discussion***  
School was asked for some administrative updates, and goals, which have been addressed. There are two more visits scheduled before closing out CSP grant.
- 12) Marketing Proposal. The board will discuss the possibility of engaging The Chartwell Agency. ***For Possible Action***  
The board discussed the possibility of donor funding and a few donors have been identified and one has given \$2500.  
Rebecca Merrihew made a motion to approve the contract with Chartwell Agency. Kelly Gaines seconded. All in favor. No one opposed. Motion carried.
- 13) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. ***Information/Discussion***
- Fundraising  
Englestad foundation received funding packet
  - Enrollment  
255 students are currently enrolled for 2025/2026 school year.
  - Tours and Outreach  
Working with Nevada Workforce Connections. Efforts will included getting employers to provide internships for the students.

### Public Comment #2.

*Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.*

No public comment.

- 14) Adjournment.  
Brett Willis adjourned meeting at 6:21 PM.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at [snthsinfo@gmail.com](mailto:snthsinfo@gmail.com), or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before January 8, 2025, as follows:



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At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>  
and

At the State of Nevada's official website, <https://notice.nv.gov/>

**DECLARATION OF POSTING**

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before February 5, 2025, this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School