



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

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NOTICE OF PUBLIC MEETING

The Southern Nevada Trades High School (SNTHS) conducted an in person and virtual public meeting on ***Monday, September 8, 2025***, beginning at 5:00pm on the following Google Meets link:

meet.google.com/rgg-jgsx-ggg

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543 PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at snthinfo@gmail.com and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

Board Members Present:

Officers: Brett Willis, Chair; Rebecca Merrihew, Vice Chair; Lisa Jones, Treasurer; Kelly Gaines, Secretary.

Directors: Kara Arenas, Charles Landon, Kelly Suiter & Dan Wright.

Board Members Absent:

Amber Hogan, Tina Frias, Tina Morgan, Michael Van, Carlos Zuluaga

Guests:

Absent-Bob DeRuse, Advisory Board

Present-Kristin Dietz, EdTec

SNTHS Staff:

Julie Carver, Executive Director

Candi Wadsworth, Principal



AGENDA

- 1) Call to Order & Roll Call.
Chair Brett Willis called the meeting to order at 5:02PM and began recording.
- 2) Public Comment #1.
Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.
There was no public comment.
- 3) Approval of August SNTHS Board Meeting Minutes. The Board will review and possibly approve the minutes of the August 12, 2025, Board meeting. Brett Willis, Chair. ***For Possible Action.***
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed it. Motion carried.
- 4) Committee Reports. ***Information/Discussion***
 - a. Finance, Lisa Jones, Treasurer
Bank balance \$411,426
 - b. Audit Committee
The audit is in progress.
 - c. CTE Build, Rebecca Merrihew, Vice Chair
The sheds will be complete by October 2025 with electrical.
- 5) June 2025 Financials. Kristin Dietz will present the financials to the Board for possible approval. ***For Possible Action***
Kristin Dietz presented June 2025 Financials provided and were accessible with the meeting agenda.
Highlights: Revenue \$3,274,742, Fundraising \$462,085, Expenses \$262,953. Ended fiscal year in June 2025 with \$295K cash because July 1st PCFP payment arrived early.
Rebecca Merrihew made a motion to approve preliminary/unaudited financials. Lisa Jones seconded. All in favor. No one opposed. Motion carried.
- 6) Grant Risk Assessment from SPCSA. Executive Director will present the risk-level designation.
Information/Discussion
Executive Director Julie Carver presented that we are low-risk level designation and no monitoring will be required this year for grant monitoring.
- 7) Board Policies and Procedures Manual, Code of Ethics, and Board Bylaws review. Board Chair Brett Willis will present these policies and any possible revisions for review and possible approval. ***For Possible Action***
Board Chair Brett Willis reviewed Board Policies and Procedures Manual, Code of Ethics, and Board Bylaws. Rebecca Merrihew made a motion to approve the current Policies and Procedures Manual, Code of Ethics, and Board Bylaws. Dan Wright seconded. All in favor. No one opposed. Motion carried.
- 8) CSP Final Report. The Executive Director will report on the CSP Grant Closure report.
Information/Discussion



Executive Director Julie Carver presented the CSP Grant Closure report stating all assessment, policy and readiness goals were met except enrollment. Policy was created for assets in case of closure. The board discussed enrollment and grants.

- 9) Handbook Changes. Executive Director, Julie Carver, will present revisions to the Parent/Student Handbook for review and possible approval. ***For Possible Action***
Executive Director Julie Carver presented revisions to the Parent/Student Handbook to include school calendar, board meeting calendar and that board meetings are open. A student absence form was added to the school website for parents to report absences. Charles Landon made a motion to approve the revisions to the Parent/Student Handbook. Kara Arenas seconded. All in favor. No one opposed. Motion carried.
- 10) Charter School Board Composition and Member Qualifications. Board Chair Brett Willis will update on search for Parent Board Member. ***For Possible Action***
Board Chair Brett Willis updated on the search for Parent Board Member. Parent Marcey Olivas is in the process of filling out the application. The board discussed the bylaw requirement of an odd number of members and chose not to take action at this time.
- 11) Principal's Report. Principal Wadsworth will update the Board about the beginning of the school year and plans for the year. ***Information/Discussion***
Principal Wadsworth updated the Board on student technical, CTE, and construction projects. She shared that clubs will start in October and there will be dances and a senior trip this year. Staff is finalizing the graduation venue location. The Board discussed student sponsorship, dance and graduation venues. Principal Wadsworth updated the Board on CTE teachers and student recruitment efforts.
- 12) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. ***Information/Discussion***
- Enrollment
Currently at 270. Goal is 325. Holding back on social media ads and pushing for in person referrals
 - Transition planning
Continued meetings with the new Operations Director taking over and creating SOPs for accounts payable, website and vendor management.
 - School Year Internships
Starting January 2026, we will have 18 students eligible for paid internships. Students will be provided with a career assessment for job placement. Working with Building Talent Foundation to open a portal for students to upload resumes and certifications for potential employers. The Board discussed feedback from intern employers.
 - Chartwell
They will provide a one page professional flier and a template for a quarterly newsletter.
 - SPCSA visit on October 21st will include parent, faculty and board focus groups.

Public Comment #2.

Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.

There was no public comment.

- 13) Adjournment.



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Chair Brett Willis adjourned the meeting at 6:00 PM

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at snthinfo@gmail.com, or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before September 3, 2025, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>
and

At the State of Nevada's official website, <https://notice.nv.gov/>



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DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before September 3, 2025 , this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School